



North Wolds Federation
Charging and Remission Policy
September 2025



Our **inclusive school community** puts our **Christian values** at its core and endeavours to develop all members to be **wise, happy and spiritually** aware individuals who can achieve their **dreams and goals**.

Working with our **local community**, we **care for** and educate each person, **respecting individual differences**.

As Jesus welcomed all, so we **welcome everyone** into our school and strive to send them out prepared to be **good citizens** in today's **diverse society**.

We are preparing for a brighter tomorrow.

Start children off on the way they should go, and even when they are old they will not turn from it. (Proverbs 22:6)

Caring, Respect, Co-operation, Commitment to Achieve, Honesty, Fairness



Our **inclusive school** is at the heart of our **small community** where all families feel **welcome, valued and supported** as friends.

Working with our local **community**, children leave us ready for their next learning adventure, as **well-rounded** citizens with the skills, knowledge and the **confidence** to be happy and successful for the rest of their lives.

We nourish their bodies and characters with our school **values** of respect, cooperation, independence, care, happiness and commitment to achieve.

We ensure they have the armour of our **love** and **guidance** to be the best version of themselves and carry that forward with their actions towards others

Caring, Respect, Commitment to Achieve, Co-operation, Happiness, Independence

Policy Approved on : 14/07/2025
Chair of Governors Signature: Approved Via Governor Hub
Policy Review Date : 07/2027

Charging and Remissions Policy

This policy is underpinned by the Market Rasen Church School Vision specifically; working with our local community and respecting individual differences

It is the desire of staff and governors to ensure that, wherever possible, activities are accessible to all pupils, regardless of their parents' ability or willingness to meet any cost that pertains to those activities. Throughout this policy, as with all school policies, 'parent' is taken to refer to any guardian of the child. We recognise, however, that certain types of activities cannot take place unless parents are prepared to contribute towards the cost.

1. INTRODUCTION

This policy outlines the criteria for charging for events and activities and how the school will apply them.

2. Principles of a Charging Policy

Education provided by any maintained school should be free of charge if it takes place wholly or mainly during school hours. The lunch hour is not considered to fall within school hours. The Governing Body formulated this policy with reference to the Education Act 1996.

3. Principles of a Remissions Policy

Section 457 of the Education Act 1996 states that, where a parent is in receipt of prescribed benefits or allowances, their child is entitled to free board and lodging on a residential trip.

There should be no charge for any activity provided that is to specifically fulfil statutory duties relating to Religious Education.

4. Charging and Remission Policy

4.1. Education

School governing bodies and local authorities cannot charge for:

- an admission application to any maintained school;
- education provided during school hours (including the supply of any materials, books, instruments or other equipment);

Schools and local authorities can charge for:

- any materials, books, instruments, or equipment, where the child's parent wishes him to own them; optional extras (see below);

Although the law states that all education provided during school hours must be free, music lessons are an exception to this rule. The Education and Inspections Act 2006 introduced a regulation-making power which allowed the Department for Children, Schools and Families to specify circumstances where charging can be made for music tuition. The new Regulations, which came into force in September 2007, provide pupils with greater access to vocal and instrumental tuition. Charges may now be made for teaching either an individual pupil or groups of any appropriate size (provided that the size of the group is based on sound pedagogical principles) to play a musical instrument or to sing. Charges may only be made if the teaching is not an essential part of either the National Curriculum or a public

examination syllabus being followed by the pupil(s), or the first access to the Key Stage 2 Instrumental and Vocal Tuition Programme (Wider Opportunities).

Remissions are available on application to the Lincolnshire Music Service at the following rates for music tuition:

- Children entitled to Free School Meals: 50% tuition and 100% instrument hire
- Looked After Children: 100% for group tuition and instrument hire

5. Optional Extras

Charges may be made for some activities that are known as “optional extras”. These are activities outside school time not related to statutory duties. Where an optional extra is being provided, a charge can be made for providing materials, books, instruments, or equipment.

In calculating the cost of optional extras an amount may be included in relation to:

- Breakfast Club – Nettleton CP School
- After School Clubs - any materials, books, instruments, or equipment provided in connection with the optional extra includes non-teaching staff;

Any charge made in respect of individual pupils must not exceed the actual cost of providing the optional extra activity, divided equally by the number of pupils participating. It must not therefore include an element of subsidy for any other pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

Furthermore, in cases where a small proportion of the activity takes place during school hours the charge cannot include the cost of alternative provision for those pupils who do not wish to participate. Therefore no charge can be made for supply teachers to cover for those teachers who are absent from school accompanying pupils on a residential visit.

Participation in any optional extra activity will be on the basis of parental choice and a willingness to meet the charges. Parental agreement is therefore a necessary pre-requisite for the provision of an optional extra where charges will be made.

6. Hot Meals

Hot meals for children in Reception and KS1 are part funded by the Government through the Universal Infant Free School Meals. Key Stage Two children have the option of purchasing them at a cost of £2.50 a meal to cover the expense of food costs, energy costs and staffing. Staff paid meals cost £1.00 and attract V.A.T.

Children in KS2 in the remission scheme are entitled to FSM. Paid meals are paid a week in advance. If a child is ill, and we are notified on the morning of the meal being served (or before) then the school will refund that meal as a credit against other meals. If the school, at short notice, (less than the week ordering period) arrange for the child to be out of school (for a trip or sporting activity) a packed lunch will be offered in place of the paid meal or a credit against other meals will be given.

7. Charges may also be made for:

- transport that is not required to take the pupil to school or to other premises where the local authority/governing body have arranged for the pupil to be provided with education;

- board and lodging for a pupil on a residential visit, charging is only permitted for this element, other costs may be financed by voluntary contribution or from other sources. See above for remission of these charges for parents in receipt of prescribed benefits.

8. Voluntary Contributions by Parents

Parents may be invited to make voluntary contributions towards the cost of an activity for which a charge may be made, but such requests will make it clear that there is no obligation to contribute. Pupils will not be treated differently according to whether or not their parents have agreed to make a voluntary contribution.

If a trip is planned mainly within school hours, i.e. 50% or more of the trip, including transport time, is within school hours, parents may be invited to contribute, but no pupil may be excluded from the trip because their parents have not contributed. However, such activities may be cancelled due to insufficient parental contributions being made and if the school budget cannot cover the cost.

Charges made to parents will not exceed the actual cost of the activity in order, for example, to raise additional funds to cover any short fall caused by parents opting not to contribute, although there is nothing to prevent other parents making a voluntary contribution over and above that cost.

At this school, voluntary contributions are requested towards:

- school visits and visitors. The cost is calculated on the basis described above.
- swimming lessons, when provided. The request is for contributions per term. This helps to pay for the bus (Nettleton CP School)

9. Charging Parents for breakages and fines

The school may ask parents to pay a voluntary contribution towards the cost of replacing a broken window or defaced, damaged or lost equipment etc. where this is the result of a pupil's behaviour.

10. Sale Of School Property

It is at the Executive Head teacher's discretion that unwanted items of school property will be locally advertised and sold for a reasonable donation to School Funds. Any "write offs" or sales will be approved by the Governing Body.

11. Lettings

The school adopts the Lincolnshire County Council's procedures for lettings with the exception that the Governing Body will use discretion regarding charges for non-profit making community groups.

For other financial arrangements, please see the Financial Control policy and /or the Finance policy.